



## YOU MAY BE ELIGIBLE TO FILE FOR HOMESTEAD EXEMPTION\*

- ✓ **If** the property conveyed in the Warranty Deed is your primary residence
- ✓ **File** with the Property Appraisers Office
- ✓ **Must** file for Homestead Exemption by March 1<sup>st</sup> of the year following purchase
- ✓ **Contact** the Property Appraiser's Office directly at your earliest convenience for further information.

*\*You may also be able to apply for this exemption online.*

**Duval County (904) 630-2020**

[www.coj.net/departments/property-appraiser/exemptions.aspx](http://www.coj.net/departments/property-appraiser/exemptions.aspx)

**St. Johns County (904) 827-5500**

<https://www.sicpa.us/exemptions/>

**Clay County (904) 269-6305**

<https://ccpao.com/real-property/#Homestead>

**Nassau County (904) 491-7300**

<https://www.nassauplpa.com/exemptions-classifications/homestead-exemption/>

**Flagler County (386) 313-4150**

<https://qpublic.net/fl/flagler/docs/Exemptions-Website.pdf>

**Volusia County (386) 736-5901**

<https://vcpa.vcgov.org/exemption/homestead#gsc.tab=0>

**Orange County (407) 836-5044**

<https://ocpaweb.ocpafl.org/homestead>

**Putnam County (386) 329-0286**

[https://pa.putnam-fl.com/?page\\_id=50](https://pa.putnam-fl.com/?page_id=50)

### **Homestead Exemption**

All legal Florida residents are eligible for a Homestead Exemption on their homes, condos, co-op apartments and certain mobile home lots. The exemption removes \$25,000 off the assessed value of an owner-occupied residence and could provide up to another \$25,000 additional exemption off assessed value over \$50,000. (This additional exemption does not apply to school mileage.) Not only does the homestead exemption lower the value on which you pay taxes, it also triggers the 'Save our Homes' benefit which limits future annual increases in assessed value to 3% or less. The sale of the property, changes in ownership or changes to the property can cause the exemption and benefit to be removed or altered. (When a home is sold, the assessed value increases to market value for the next tax roll.)

*\*You may qualify for additional exemptions. Please contact the Property Appraiser's office to see if any additional exemptions apply.*

You are entitled to a Homestead Exemption if, as of January 1, you have made the property your permanent home or the permanent home of a person who is legally or naturally dependent on you. To be eligible for a homestead exemption, you must own and occupy your home as your permanent residence on January 1. The deadline to timely file for a homestead exemption is March 1. Late filing is permitted through early September. (The deadline for late filing is set by Florida law and falls on the 25<sup>th</sup> day following the mailing of the Notices of Proposed Property Taxes)

### **Automatic Renewal**

To ease the burden on taxpayers, the Property Appraiser automatically renews homestead exemptions. If there have been no changes to the property or changes in ownership or use, and the homesteaded property is still your primary residence, your Homestead Exemption will be automatically renewed each year on January 1<sup>st</sup>. In January, you will be mailed a RENEWAL CARD identifying the property and owner possessing the exemption. Keep the card as your receipt.

### **Required Documentation for Homestead Exemption Application**

All applications submitted, must include copies of the following required documentation

(Proofs of Residency):

- ✓ Your recorded deed or tax bill
- ✓ Florida Driver's License or Identification Card.
  - Will need to provide ID# and issue date. Must reflect the permanent residence address.
- ✓ Vehicle Registration
  - Will need to provide tag # and issue date. Must reflect the permanent residence address
- ✓ Permanent Resident Alien Card.
  - Will need to provide ID# and issue date. A legible copy will also be required to be submitted to the office.

In addition to the proof of Florida residency, you must be residing on the property as your primary residence as of January 1<sup>st</sup>. Social Security numbers are required for all owners and their spouses' making applications, even if the spouse does not own and/or reside on the property, per Florida Statute.

### **Receipt of Application**

You will receive a receipt by mail as proof that your exemption application was received and processed within 45 days of filing.

### **SPECIAL NOTES**

If title to the property on which you are applying is held in a trust, a copy of the entire trust agreement must be submitted with the application. If you are filing on a mobile home, proof of ownership is required for both the mobile home and the property. A 'Real Property' application must also be submitted. Please contact the property appraiser's office for this form.